



ILM Level 5 Award in Leadership and Management

What is ILM?

The Institute of Leadership and Management is the UK's premier management organisation. As part of City & Guilds, their aim is to improve leadership and management performance across all industries, through a range of flexible learning and development solutions and work-based qualifications.

As an accredited ILM centre for many years, Tickety-Boo Training has enabled aspiring first line and middle managers to increase their performance and therefore progress their career. Many organisations we have worked with have found practical solutions to the challenges they face, whilst giving a significant return on the initial training investment through learners' work-based assessments.

Who should attend? The Level 5 Award in Leadership and Management is designed for practising middle managers, helping them to develop their skills and experience, improve performance and prepare for senior management responsibilities.

What does it cover? Units – Developing and leading a team and Becoming an effective leader.

This is a 5 day programme plus presentation.

ASSIGNMENT TASK for Unit: Developing and leading a team

<p>TASK The purpose of this unit is to develop understanding and ability in developing and leading teams, as required by a practising or potential middle manager.</p> <p>note An ILM Assessment Task provides an opportunity to relate your learning directly to your current organisation. It is recommended that you discuss the assignment with your line manager to explore and agree how the task could be used to support the needs of your employer (as well as evidencing your learning as part of completing your ILM qualification).</p> <p>If you are not currently working within an organisation, then you may complete this task in relation to an organisation with which you are familiar. This could include experience working in a voluntary capacity</p> <p>The nominal word count for this assignment is 2500 words: The suggested range is between 2000 and 3000 words, however individuals have different writing styles, and there is no penalty if the word-count range is exceeded.</p>	
<p><i>Please use the headings shown below when writing up your assignment</i></p>	<p>Assessment Criteria</p>
<p>Understand the importance of leading teams to achieve organisational goals and objectives</p> <p>Assess and make a judgement on the effectiveness of own organisation in measuring team performance against organisational goals, and then to use relevant research and management theory to evaluate the role of leadership in helping teams to achieve organisational goals and objectives.</p>	<ul style="list-style-type: none"> • Assess the effectiveness of own organisation in measuring team performance against organisational goals and objectives (32 marks) • Evaluate the role of leadership in helping teams to achieve organisational goals and objectives (28 marks)
<p>Be able to develop and lead teams</p> <p>Undertake a critical review of own ability to develop and lead teams to achieve organisational goals and objectives.</p> <p>You are then required to use the recommendations from the critical review to implement changes to own leadership style in order to more effectively develop and lead teams.</p>	<ul style="list-style-type: none"> • Critically review own ability to develop and lead teams to achieve organisational goals and objectives (28 marks) • Implement changes to own leadership style in order to more effectively develop and lead teams (12 marks)
<p>By submitting I confirm that this assessment is my own work</p>	

ASSIGNMENT TASK for Unit: Becoming an effective leader

<p>TASK The purpose of this unit is to develop knowledge and understanding of effective leadership as required by a practising or potential middle manager.</p> <p>note An ILM Assessment Task provides an opportunity to relate your learning directly to your current organisation. It is recommended that you discuss the assignment with your line manager to explore and agree how the task could be used to support the needs of your employer (as well as evidencing your learning as part of completing your ILM qualification).</p> <p>If you are not currently working within an organisation, then you may complete this task in relation to an organisation with which you are familiar. This could include experience working in a voluntary capacity.</p> <p>NOTE: <i>You should plan to spend approximately 31 hours researching your workplace context, preparing for and writing or presenting the outcomes of this assignment for assessment.</i></p> <p>The nominal word count for this assignment is 2500 words: The suggested range is between 2000 and 3000 words, however individuals have different writing styles, and there is no penalty if the word-count range is exceeded.</p>	
<p><i>Please use the headings shown below when writing up your assignment</i></p>	<p>Assessment Criteria</p>
<p>Understand own ability to fulfil key responsibilities of the leadership role</p> <p>The first part of this task is to evaluate own ability to use two or more leadership styles, in different situations and with different people, in order to fulfil the leadership role, and to use theories of emotional intelligence to review and make judgements on the effect of emotions on own and others' performance</p>	<ul style="list-style-type: none"> • Evaluate own ability to use a range of leadership styles, in different situations and with different types of people, to fulfil the leadership role (20 marks) • Use theories of emotional intelligence to review the effect of emotions on own and others' performance (20 marks)
<p>Be able to evaluate own ability to lead others</p> <p>The second part of the task requires you to:</p> <ul style="list-style-type: none"> • Review own ability to set direction and communicate this to others by using a combination of appropriate evidence and relevant theory in order to form a judgement • Review own ability to motivate and delegate and empower others by using a combination of appropriate evidence and suitable motivational, delegation and empowerment theories in order to form a judgement. <p>You are then required to create a personal development plan, which includes activities, timescales and resources, to improve own ability to lead.</p>	<ul style="list-style-type: none"> • Review own ability to set direction and communicate this to others (20 marks) • Review own ability to motivate, delegate and empower others (20 marks) • Produce a personal development plan to improve own ability to lead (20 marks)
<p>By submitting I confirm that this assessment is my own work</p>	